



Certificates in Film Production and Screenwriting Student Resources

Adobe Creative Cloud

New School students receive up to 60% off the retail price of Adobe Creative Cloud with proof of enrollment. Students can download their transcript or proof of registration from their my.newschoold.edu account by visiting the Academics tab. Visit [Adobe](#) to get started.

Advising

All students are welcome to make an appointment with the Film Production and Screenwriting Certificate Advisor to discuss any questions, concerns, or updates. The School of Media Studies Offices are located at 79 Fifth Avenue, 16th Floor.
Contact: mediastudiesadvising@newschoold.edu | 212.229.8903

Canvas

Most professors will post readings, assignments, updates and other class information to Canvas (canvas.newschoold.edu). To access your classes online:

- Log into <http://my.newschoold.edu>.
- Look for the symbol labeled 'Canvas' in the upper right corner.
- Courses will not appear until the first day of class.

Card Services

Certificate students are entitled to The New School's plastic ID, the NewCard. In order to claim your New School ID, please visit our Card Services Office at 72 Fifth Avenue, Lower Level.
Contact: newcard@newschoold.edu | www.newschoold.edu/card

Disability Services

The Office of Student Disability Services (SDS) helps students obtain access to academic and programmatic accommodations. Use the Disability Self-Identification Form to request services.

Contact: studentdisability@newschoold.edu | 212.229.5626

Equipment Access

Registered students have access to equipment reserved for the class in which they are currently registered. Policies, procedures, and equipment reservations are made available by the Media Studies and Film Production Office at 6 East 16th St., Room 604.

Library Access and Library E-Reserves

Open Campus students have access to TNS library locations. Net ID number and photo ID are required. This includes access to online resources such as Lynda.com. Students are also welcome to familiarize themselves with library resources through online tutorials.

Contact: libhelp@newschoold.edu | 212.229.5307

My.NewSchool.Edu

Certificate students can access their personal student information on the Internet through my.newschoold.edu. If you have not logged on to my.newschoold.edu before, you will need your New School student ID number to get your log-in information. Once you have your log-in information, you will have access to up-to-date records of your student activities, including your course enrollment, the status of your tuition and fees and your grades.

NetID

Non-credit certificate students receive a NetID when they register for classes. The NetID allows you to access my.newschoold.edu and Canvas, where you can find information about your classes. If you do not know your NetID, you can look it up [online](#) with your New School ID Number (on your student ID card) and your last name.

Alternatively, current students can call the Registrar's Office at 212.229.5620 or visit the Registrar's Office at 72 Fifth Avenue, 4th Floor, with a photo ID for help retrieving their NetID. Incoming students can contact admissions at 212.229.5150 or toll-free at 800.292.3040.

Printing Facilities

Film Certificate students may print course-related black and white documents at the Film Office and course-related color documents at the 6 East 16th Street, room 604. Contact the Film Office for lab hours. Bring the documents on a thumb drive and a staff member will print them for you at both locations.

All print facilities are viewable through The New School's Information Technology page, which is accessed via my.newschoold.edu. Note that Certificate students are not assigned print credits as part of the course they are taking, but are welcome to add credits through their my.newschoold.edu student dashboard.

Student Wellness & Health Promotion

Workshops are open and free for continuing education students. Upcoming workshops and events can be found on the Student Wellness & Health Promotion page: www.newschoold.edu/student-health-services/events-and-counseling-groups/

University Learning Center

The University Learning Center (ULC) is a free tutoring service offered by the university to students, faculty, and alumni of The New School. The ULC offers support in: Adobe; Computer Programming; General Writing; Graduate Writing; Math; Oral Presentations; Citations; Time Management.

Contact: learningcenter@newschoold.edu | 212.229.5121

Foreign Language Tutoring

The Foreign Languages Department offers tutoring services in all languages offered, including French, Chinese, Spanish, American Sign Language, and more!

Contact: foreignlanguages@newschoold.edu | 212.229.5676

Additional Useful Links:

Academic Calendar: newschoold.edu/registrar/academic-calendar/
Refunds and Deadlines: newschoold.edu/registrar/registration-policies/
School of Media Studies Blog: smscommons.newschoold.edu/news/
Classroom Finder: https://alvin.newschoold.edu/prbn/bwckschd.p_disp_dyn_sched